



Dear Parents, Teachers and Friends

We need **YOUR HELP** in preparation for the **Archibald First School Christmas Evening** which is on:

**Thursday 5th December from 5.00pm till 7:00pm.**

Firstly, on Friday 22nd November the children may attend school in **NON UNIFORM**. In return we ask that you give **DONATIONS FOR OUR CHRISTMAS STALLS**.

Please be generous – we need **PRIZES OF ALL SHAPES AND SIZES**.

Perhaps **TOMBOLA PRIZES** of toiletries, sweets, small toys or books. These are also useful for the ever popular **PULL A STRING** stall (all items should be new and unused). Plus we must not forget donations of **FULL BOTTLES** of wine, pop, shampoo or ketchup etc. which will be used for the **HOOPLA STALL**.

Secondly, we need help to **SELL TICKETS** for the **GRAND RAFFLE**, drawn on the night. There is always a host of fantastic prizes. Please find enclosed 3 sets of raffle tickets. Each strip is £1 or individual tickets are 20p. Please write your name and phone number on the back of each **individual** ticket on one side of the strip. **PLEASE RETURN (via the book-bags) THESE COMPLETED STRIPS AND MONIES (together with any unsold tickets) BY TUESDAY 3rd DECEMBER (FAO PTFA raffle), MUST BE IN A SEALED ENVELOPE.**

...and last of all we would be grateful of **YOUR HELP ON THE NIGHT!** Yes, in order to make our Christmas Evening a success we need your support. **Please fill in the form below and return to us by Friday 22nd November**

Thank you for your generosity.

PTFA

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**PLEASE RETURN TO SCHOOL OFFICE BY 22 NOVEMBER**

Yes, I can help at the Christmas Evening by:(please tick)

Helping to set up from 3:15pm \_\_\_\_\_

Holding a stall 5:00pm – 5:45pm \_\_\_\_\_

Holding a stall 5:45pm – 6:30pm \_\_\_\_\_

Holding a stall 6:30pm – 7:00pm \_\_\_\_\_

Helping to clear up till 7:30pm \_\_\_\_\_

Your name: \_\_\_\_\_

Child's name/class: \_\_\_\_\_

Telephone and email: \_\_\_\_\_