

5<sup>th</sup> October 2018

Dear Parents/Carers,

**WHITEHOUSE FARM TRIP!**

We are pleased to inform you that we are planning a visit to Whitehouse Farm in Morpeth on Wednesday 28<sup>th</sup> November for all of the Early Years children. When we visit the farm we will be met by a knowledgeable Elf who will take us around the farm, giving us the opportunity to hold the animals and learn about where they live and what they eat. We will get the chance to write a letter to Father Christmas and hopefully meet him in person and receive a small gift. What a great day!

All Nursery children will need to attend for the full day. Therefore, Nursery 2 children would also need to start school at 8.45am and Nursery 1 children will not finish until 3.15pm. We plan to leave school at 9.15am and return for the end of the school day at 3.15pm. Your child will need a packed lunch and a drink for the trip, wear warm appropriate clothing, coat and footwear.

We would like to take this opportunity to ask for parent helpers to accompany us on the visit. We have limited places available on the coach so, if you would like to offer your help, please let a member of Early Years staff know as soon as possible. We will place all names in a hat and pull out the number that can join us on the coach. If you are unsuccessful at being one of the helpers on the coach, please do not worry - we are happy for you to join us at the farm. However, unfortunately, you would have to pay yourself in at this point. If for any reason you do not have your own mode of transport, please speak to a member of staff who may be able to put you in contact with a parent who has and would be happy to give you a lift. If you do plan to join us at the farm **please would you indicate** this to your child's class teacher to help with the organisation of the visit.

The PTFA are kindly able to support this visit by making a contribution of £500. This makes the cost of the visit £8.50 per person, which includes entry into Whitehouse Farm for one child and the transportation by coach there and back. The amount needs to be paid via parent pay by **Friday 16<sup>th</sup> November**. As a school we are only able to ask for voluntary contributions however if we are unable to cover the cost then I am sure you understand that such a visit would not be feasible.

If your child is eligible for free school meals because you are in receipt of benefits, or your child receives pupil premium, there will be no charge for the trip. If your child is eligible for free school meals because you are in receipt of benefits and if you would like school to provide your child with a packed lunch the kitchen needs advance notice. Please indicate on your form below.

Please return the authorisation slip below by **Friday 16<sup>th</sup> November**.

Thank you

Mrs Nelson and The Early Years Team

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I would like my child ..... in class .....to attend Whitehouse Farm on 28<sup>th</sup> November.

My child is eligible for free school meals and I would like them to have a **school** packed lunch. Please tick.

I will join my child at the farm and understand that I will need to pay for myself. Please tick.

Emergency contact telephone number: .....

Any medical conditions/allergies: .....

Signed: ..... Date: .....