

10<sup>th</sup> September 2015

### **Reception - Meet the Teacher**

Dear Parents/Carers

Welcome back after the summer break. We hope you had an enjoyable time with your children and are now refreshed ready to start the new school year.

We would like to give you the opportunity to come into school to ask any questions that may have arisen over your child's first couple of weeks at school. On Monday 21<sup>st</sup> September from 3.15pm until 3.45pm your child's class teacher will be in the unit and available to speak with you.

Please note that no appointments are necessary as this is a friendly, informal session.

As always if you do need to speak to a member of staff privately please contact the teacher or school to make an appointment.

Yours sincerely

Mrs J Bayes and the Archibald Staff