



Archibald First School
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Friday 15 September 2018

NOMINATIONS FOR PARENT GOVERNOR

Dear Parents

The Governing Body of Archibald First School is seeking nominations for a new parent governor on the Governing Body. The term of office will be for a period of four years. The Governing Body has an active and pivotal role in the school, helping to shape strategy, support development and provide independent oversight of the work of the school in meeting the vision for our children.

School governors are volunteers, from a wide variety of backgrounds, who have an interest in influencing education for the children in their local community. Governing bodies are accountable for school performance, curriculum and budgets, for setting school aims/policies and for planning the school's future direction. Governing bodies are also broadly responsible for ensuring schools provide a good quality education for, and encourage development in, all pupils.

More guidance on what being a governor involves can be found at <http://www.nga.org.uk/Be-a-Governor/Be-a-Governor.aspx> The role does involve a certain level of commitment and if you are interested in putting your name forward and would like to find out more about what is involved then please contact our current Chair Mark Moss at mark.moss@northumbria.ac.uk

The nomination process

If you wish to apply for the parent governor vacancy, please complete the attached nomination form, seconded by another parent and signed by the applicant and return it to school by the closing date of **Friday 21st September**. You should include a short statement describing why you want to be a governor and what skills and experience you will bring to the role. **This statement will be circulated along with the ballot papers in the event of an election.**

If there is only a single nominee then this person will be declared to be a governor. In this case, the outcome will be announced in due course. If there is more than one nominee then an election will be held and further information and ballot papers will be circulated in the near future.

Please find enclosed a nomination form. When submitting nominations, the following points should be noted:

- To be eligible to take part in the nomination / election process, an individual must be included on the school's admissions register as being the parent or carer of a child attending the school.
- You can be nominated and seconded by parents/carers of children attending the school using the attached nomination form. You will also need to signify in writing that you accept the nomination and complete the personal statement.
- People who are bankrupt or have criminal convictions may not serve as school governors. These and the other circumstances disqualifying individuals from holding office as school governors are set out in full in the School Government Regulations. Further information is available if required.

Yours sincerely

Mrs Bayes
 Head Teacher

Dr Mark Moss
 Chair of Governor



Nomination for Parent Governor

The school is seeking nominations for **one** parent governor.

If you wish to make a nomination, please complete the slip below, have it seconded by another parent and signed by the candidate and return it to school by the closing date of **Friday 21st September**.

The candidate should include a short statement (of no more than **200** words).

If the number of nominees is the same as, or fewer than the number of parent governors required, those nominated will be declared to be governors. In this case, you will be informed of the outcome in due course. If the number of nominees is greater, a ballot will be held and further information and ballot papers will be circulated in the near future.

Nomination

I would like to nominate _____ as a parent governor of the school

Signed _____

Print name _____

Name/Year Group of Child _____

Seconded

I would like to second the nomination

Signed _____

Print name _____

Name/Year Group of Child _____

Candidate

I accept the nomination. I am a parent/carer of a registered child at the school

Signed _____

Print name _____

Name/Year Group of Child _____