



Registered charity no. 099483

**AUTUMN DISCO for Years 2, 3 and 4**  
**Wednesday 18<sup>th</sup> October 2017, 5:00pm – 6:30pm**

Dear Parents and Carers

It's time for dancing shoes! Children from Years 2, 3 and 4 are invited to the first disco of the year. The disco will be held on Wednesday 18<sup>th</sup> October. The time of the disco will be from 5:00pm – 6.30pm.

**Tickets**

The cost of the ticket will be £2.00. All children will need to be collected from school as usual at 3.15pm. The £2.00 entry cost will include entry to the disco, a drink (carton of juice or water) and a chocolate Freddo. There will be a "Chill Out" room where the children can take a breather from dancing and water will be freely available in this room. The children may also wish to bring a small amount of money with them (we suggest no more than £4) to purchase raffle tickets which cost 50p a strip and a range of toys which will be available for up to £1 each. **Please complete the ticket request slip overleaf and return by Friday 13<sup>th</sup> October.**

**Entry**

At the start of the Disco please bring your children to the front left entrance (Year 1 entrance) of the school at 5.00pm when the disco starts.

**Pick Up**

At the end of the Disco, the front gates to school will be open and you will need to enter the school at the back entrance (Year 3 & 4 entrance), go into the dining hall and collect your child/ren. **Please do not take any children home without signing them out.** Children will be waiting in their class groups. This eases congestion and keeps all the children safe. The car park gate will not be open for safety reasons and the staff car park must not be used to access the school grounds.

**PTO**

**Helpers Required**

As the Disco is run out of school hours and extra activities take place during the disco (raffle/shop), we need at least 14 helpers to arrive at 16.45 and stay till the end. Please indicate if you are willing to help by marking the form below or contacting us at [archibaldchair@yahoo.co.uk](mailto:archibaldchair@yahoo.co.uk) Please include your email and mobile details.

**Please note that the disco will not be able to go ahead if we do not have enough adult helpers.**

**Please complete the slip below and return to school in a sealed envelope (by Friday 13<sup>th</sup> October) with the money included** - a ticket will be returned home in your child's book bag. There will be enough tickets for everyone who wants to go. Due to fire and health & safety regulations, tickets are available to pupils only.

**Finally**

If you send your child to the Disco with a little spending money please make sure it is in a purse or wallet, ideally with their name on, as it is upsetting to children and helpers when money is lost and understandably we cannot take responsibility for the children's money.

Please collect you children promptly from the disco.

We really look forward to seeing you there and hope everyone has a great time.

Thanks PTFA

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**Autumn 2017 Disco – Wednesday 18<sup>th</sup> October, 5.00pm - 6.30pm**

Years 2, 3 and 4 (Classes 5, 6, 7, 8, 9 and 10)

Child's Name: \_\_\_\_\_

Class: \_\_\_\_\_

Enclosed £2.00

I am able to help at the disco.

My contact details are NAME:..... PHONE NO.....