

February 2019

Dear Parents/Carers,

STAFF CAR PARK

We would like to remind all of our families that the car park on site at Archibald First School is for staff use only. This applies at all times of the day and includes when dropping off for breakfast club(s) and collecting from After School Club(s).

Parents and carers may only use the car park with permission from the school. Parking for parents is on the residential streets within the limits of the residential parking permits/guidelines.

We also have an agreement with Gosforth Junior Academy to allow parents with children in the Middle School **and** Archibald First School to use their car park when dropping children off and picking up at the end of the day. As the Junior Academy car park is already very busy they can only offer this facility to parents or carers who have children in **both** schools.

Entrance to the school site for early morning school clubs, breakfast club and after school clubs including childcare is via the front gates. Parents and carers are not permitted to walk through the car park even with or without children.

Thank you for your support with this.

Yours faithfully

Mrs Turner
Deputy Head Teacher