



You are invited to

the PTFA coffee afternoon

on

Wednesday 17th October, 2.30pm - 4.00pm

in the main school hall



It's the first coffee afternoon of the new school year and a great way to celebrate settling back into the routine, or into school for the first time for Early Years Unit parents. It's going to be a busy afternoon, as it is also the parents' evening from 3.30pm so come for a cuppa, cake and chat before meeting your teacher!

As usual, there will be a number of outside stalls along with the ever popular raffle, cakes, homemade scones, toys, sweets and the return of the chocolate tombola! The coffee afternoons are a great way for us to keep raising funds for Archibald PTFA to provide all the extras in the school for all the children while having a good time too.

HOWEVER.....The success of our busy coffee afternoons relies very much on help from people like you. You can help the PTFA with the coffee afternoon in 3 different ways:

- Can you come along and help out on the afternoon? Maybe you can only do half an hour, but that makes a huge difference -if so please complete the reply slip below and return it to the office as soon as you can.
- Baking or buying biscuits or cakes for us to sell - bring them along to school on the morning of the coffee afternoon - all donations are very gratefully received! The cake stall is always a sell out so we need plenty of goodies!!
- Lastly, but most definitely not least, you and your family or friends can come along and support us by enjoying a coffee and cake and having a look at the stalls!

YOUR NAME: _____	CHILDS NAME: _____ CLASS _____	EMAIL: (we need this to let you know what you will be doing) _____ TEL: _____
Set up including help with moving tables	1.45pm - 2.30pm	
Stall holding	2.30pm - 3.00pm	
Stall holding	3.00pm - 3.30pm	
Stall holding	3.30pm - 4.00pm	
Clear up incl. help with moving tables	4.00pm - 4.30pm	

Would you like to be included on our email distribution list so you can find out what we are doing and whether there is anything you can help with? YES /NO (complete email info above)