



NURSERY APPLICATION – FOR SEPTEMBER 2017
CLOSING DATE FRIDAY 16th March 2018

Archibald First School offers 15 free hours of childcare per week which is offered as 2½ days. In applying for and accepting a nursery place at Archibald First School you are entering an agreement to use your initial 15 free hours with Archibald for the entire academic year of 2018-19. Any additional hours taken as part of the free entitlement should be taken with another provider. The 15 hours of free nursery provision to children who are 3 years-old on or before 31st August 2018 are offered as either Option 1 or Option 2. There may be an opportunity to have the full 30 hour entitlement at Archibald. Further information about 30 hours will be available after the closing date.

Option 1

Monday: 8.45am – 3.15pm
 Tuesday: 8.45am – 3.15pm
 Wednesday: 8.45am – 11.30am

Option 2

Wednesday: 12.30pm – 3.15pm
 Thursday: 8.45am – 3.15pm
 Friday: 8.45am – 3.15pm

Please Note: When submitting your application we need to see your child’s birth certificate and proof of address.

Child’s Surname:	Child’s First Name:
Child’s Date of Birth:	Boy / Girl:
Child’s Address:	
Post Code:	
Telephone Number:	Email Address
Parent/carer’s name: Mr/Mrs/Miss/Ms/Other	

Is your child in public care, i.e. looked after by a Local Authority? **Yes / No**

If yes, which Local Authority looks after your child?

Please give the name of the social worker involved

Does your child have a statement of special educational needs? **Yes / No**

If your child suffers from a medical condition which you believe should be taken into account, please tick the box.

You must also attach a medical certificate. This will be referred to the health authority for consideration.

Please indicate your preference for a particular session by ticking the relevant box below.

It may always possible to accommodate your choice. (Children must attend all five sessions, ie Option 1 or Option 2)

<u>Option 1</u> <input type="checkbox"/>	<u>Option 2</u> <input type="checkbox"/>	No preference to either Option 1 or 2	I would be interested in 30 hours care
Monday: 8.45am – 3.15pm Tuesday: 8.45am – 3.15pm Wednesday: 8.45am – 11.30am	Wednesday: 12.30pm – 3.15pm Thursday: 8.45am – 3.15pm Friday: 8.45am – 3.15pm	<input type="checkbox"/>	<input type="checkbox"/>

Will your child have a brother or sister attending Archibald or any other school in September 2018? **YES/NO**
If yes please give details below.

Name of Brother or Sister	Date of Birth	School attending

Have you submitted an application to any other Nurseries? **Yes / No**
If yes please give names and where the nursery stands in your order of preference

School Name	Preference Position

Nursery Admissions Policy

The admissions policy for Archibald First School is as follows:

- 1st Children in public care (looked-after children)
- 2nd The presence of a brother or sister in the school at the date of admission
- 3rd Recent history of attendance by a sibling at Archibald First School.
- 4th Children identified by the appropriate professional bodies as having 'special medical or social needs'.
- 5th The address of the child in relation to the school. (In the event of over subscription the address of a child will be used to make a final decision.)

Please note that nursery admission does not automatically guarantee a place in our Reception Year. It should be noted that an offer of a place may be withdrawn if information supplied by you on your application is intentionally misleading or fraudulent.

I have read the above and undertake to inform the school of any change of circumstances before the end of the Spring Term.

Timetable of Nursery Process

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| 8 th January 2018 | Applications available to parents. |
| 16 th March 2018 | Deadline for Nursery Applications to arrive in School. |
| 29 th March 2018 | Issuing of letters of offer of nursery places to be posted. |
| 27 th April 2018 | Deadline for parents to reply to offer letters. |

30 hours per week funded early education

To determine if your child is eligible for 30 hours per week funded early education place you will need to complete a Parent Declaration Form. We will provide this to you if your child is offered a place at our nursery to complete in June.

(FOR OFFICE USE ONLY)

Birth Certificate Seen	Evidence of child's home address seen	INITIALS
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