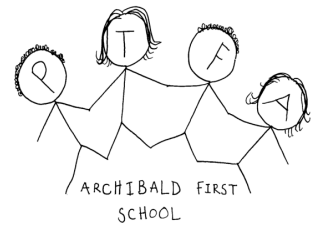


6 October 2012



Registered charity number 1099483

Dear parents, carers, school staff and friends

The Archibald First School PTFA AGM is to be held on **Tuesday 23 October at 7.00pm** in the upstairs function room at the Gosforth Hotel on Gosforth High Street. We had a great turnout last year and it would be lovely to see plenty of familiar and new faces once again.

The PTFA plays an important part in the school community and all parents, carers, school staff and friends of the PTFA, are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of the children/students at our school.

The AGM is also an opportunity for you to elect the PTFA Committee, to represent the association throughout the forthcoming academic year. Nominations should be sent in advance of the AGM, where possible, for existing committee members willing to stand for re-election and for anyone wishing to stand as an officer, for the first time. For information, the current Chair (myself) and Treasurer (Marie Allen) will be standing for re-election for a second term and we do need a new Secretary as Joanne Dolezal, currently in post, will be standing down.

If you would like any further information about what is involved in being an officer, please speak to Zoë Shaw, the current Chair.

Refreshments will be available to make the event more sociable and we will try to be brief so people can socialise afterwards if they wish.

Please return the slip below as soon as possible or by Thursday 18 October at the latest.

I hope to see you on 23 October.

Best regards

Zoë Shaw  
Chair



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I/We shall/shall not be attending the PTFA AGM on Tuesday 23 October 2012

Signed ..... Print Name.....

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**NOMINATION FOR OFFICER OF THE PTFA COMMITTEE**

Nominee .....

For position of: Chair/Secretary/Treasurer [please mark one]

Proposer ..... [please sign and print name]      Seconder ..... [please sign and print name]

I..... agree to my nomination for the position of .....

Signed ..... Date .....