

Draft Consultation and Implementation Timeline

Below is a proposed timeline for the process of conversion to Foundation Trust Status in order that this is completed for a April 1st 2014 Implementation date.

Specific weeks are identified for Governing bodies to make the required decisions. It is proposed that Governing Bodies meet during the weeks identified in order to keep consistent decision making and maintain the pace of the process.

Date	Activity
Wednesday April 17th	Open meeting for Governors
w/b April 29th	Letter to Staff
w/b April 29th	Letter to Parents
1 st half Summer term	Individual Governors meetings to resolve to proceed via MoU
2 nd half Summer Term	Staff FAQ information sheet and possibility of meeting at school level School level meetings for parents using common information. Agree Consultation documentation.
Monday September 16th	Stakeholder Consultation Process begins
Friday October 11th	Stakeholder Consultation Process ends
Monday October 14th to October 25th 15 Oct, 9.00 am, Steering Group (results) 5 Nov, 1.30 pm, Steering Group (Statutory notices sign off)	Governing Bodies meet to consider responses to the Consultation process and make decision to proceed to statutory consultation Phase
Monday November 11th	Statutory Consultation on change of Governance proposals begins. Formally write to TU reps and notify them that the schools are proposing to change the status of the schools.
Friday December 6th	Statutory Consultation period ends
December 9th to December 20th 10 Dec, 3.45 pm Steering Group (results and finalise draft resolution)	Governing Bodies meet to consider responses to the Statutory Consultation and decide whether to proceed to acquisition of Foundation Trust Status. If agreed, also pass a resolution confirming their intention to remain in the Local Government Pension Scheme and be bound by its rules.
January 6 th on	HR work with Governing Bodies and staff to carry out the transfer process in accordance with the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007. <i>(These regulations provide the same protection for staff as the TUPE regulations.)</i>
April 1 st 2014	Implementation Date