

Archibald Safety Measures and Organisation

March 2021

Risk Assessment

We have updated our risk assessment from last term and the Department of Education have produced a parent's guide with further information on [What parents need to know about early years providers, schools and colleges during COVID-19](#) which can be accessed by following this [link](#). Our risk assessment will continue to be updated on a regular basis as a live working document.

Safety Measures

We ask that all members of Archibald adhere to our updated safety measures in a bid to keep our school community safe. Failure to follow these measures may increase the risk of bringing Covid 19 into the school community and in turn closing classes, or the school, through illness and isolation needs.

- To come onto the school site at any point in the school day a face covering MUST be worn.
- Only arrive at school at the allocated drop off / collection time
- Whilst waiting on the school site ensure sufficient social distancing at all times
- Adhere to the one-way system for every child
- **Only one adult must accompany the child or children onto the school site**
- All adults (am) and families (pm) must leave the site immediately. Please do not congregate in the alley after leaving the school site
- Please do not allow children to use the adventure playground, enter forest school or climb on school equipment. Parents remain responsible for younger siblings.

New for the Spring Term: A coned area will be marked around each entrance to school to demarcate a 2m zone for social distancing.

Organisation of the School Day:

We have amended the start and end times of the days for each class. This is to reduce bottle necks in school at key entry / exit points, reduces the number of adults on site at these points and also reduces the mixing of children in the cloakroom areas.

Please see the attached document for the timings.

The doors will be open for 5 minutes only per class. After this time slot, children will need to be brought to the main office door.

Playtimes and lunchtimes will be staggered and areas of the yard zoned to allow for separation of groups.

Control measures

We have in place a system of control measures which include promoting good hand and respiratory hygiene and enhanced cleaning regimes.

Bubbles

Maintaining distinct bubbles makes it easier in the event of a positive case to identify those who may need to self-isolate. In the event of one positive test we will need parents to support us in reducing the possibility of an outbreak by engaging in the **NHS Test and Trace** process. Parents will need to be ready to book a test if their child develops symptoms and self-isolate if they are contacted by Test and Trace. Please inform us immediately of the results of a test. The Public Health Protection Team will then direct school to take the appropriate actions.

School Meals

The kitchen are providing the normal **Primary School Menu**. We plan to stagger lunches and use a mixture of the dining hall and lower hall to keep year group bubbles separate.

School Uniform and PE Kit

Children will need to wear full school uniform including plain dark sensible shoes. As our children's feet may have grown and key shops that you may choose to use are closed, please select the most appropriate shoes you can from other retailers.

PE kit should be worn on PE days. This must be the royal blue shorts and plain red t-shirt. As PE will take place outside, plain navy or black tracksuit bottoms can be worn and a school jumper/cardigan. No other sports wear or kits should be worn.

Class	PE Days
1 and 2 (Reception)	Wednesday
3 and 4 (Year 1)	Tuesday and Wednesday
5 and 6 (Year 2)	Wednesday and Thursday
7	Tuesday and Friday
8	Monday and Friday
9	Monday and Thursday
10	Wednesday and Friday

Water Bottles

Children will need their water bottles for Monday. Plain water only...

Book Bags

All children should return to school with their school bookbag/backpack being brought in every day. Only reading books and reading diaries should be in these. We ask that nothing else is brought into school. Thank you for your support with this.

Ready for the 8th, please hunt out any reading books that have found their way down the backs of sofas, under beds, onto the bottom of coffee tables or are hidden on bookcases. Our shelves are empty and we would like to re-establish home reading books as soon as possible from the return to school. *There may even be a prize for the most books returned from one home!!!*

When changing their reading books in school we have a quarantine system to ensure that books have an 'isolation- period' before returning to our shelves to be used again.

After School Clubs – we are currently making arrangements for after-school clubs to resume after the Easter Holidays.

This does not affect Margaret Vent, Captain Ted's or GoFar playgroup provision.

All households with children of school age to get 2 rapid COVID-19 tests per person per week –

We have yet to receive any further information on this initiative. The current information issued by the government is available via this [link](#) and advises that **“the expanded regular testing offer for people without symptoms will be delivered through:**

- testing in-person via workplace testing
- local authority test sites
- collection at a local PCR test site during specific test collection time windows
- a new home ordering service, which once launched on 1 March will allow people to order lateral flow tests online to be delivered to their home”