



THIS POST INVOLVES WORKING WITH CHILDREN.

Please note that in all cases written references will be taken up and made available to interviewers BEFORE the final selection stage; even if you indicate otherwise.

**Archibald First School
Support Assistant Level 3 – Key Stage 1
Fixed term: 1st September 2021 until 22nd July 2022**

£19,312 - £20,493

The actual pro rata salary £14,950 - £15,864 based on working 33.5 hours, term time only +
5 training days
Monday, Tuesday, Thursday and Friday 8.30am-3.30pm
Wednesday 8.30am-4.30pm

The governors wish to appoint a creative, talented and innovative Learning Support Assistant with proven experience in Key Stage 1 who has a passion for supporting children's learning to enable them to achieve their full potential.

The successful candidate will need to demonstrate their commitment to working as part of a highly successful team, the aim of which is to ensure that all children receive outstanding and inspirational educational experiences, which help them fulfil their potential.

As for all members of staff at Archibald, the successful candidate will actively endorse and deliver the vision of our school, 'having fun, achieving excellence', whilst facilitating all children to be successful learners, confident individuals and responsible citizens.

We are looking for a skilled and effective practitioner with passion, enthusiasm and energy who:

- Is an excellent learning support assistant!
- Is creative and proactive in their approach to teaching and learning.
- Is flexible and can use their initiative to meet the needs of the children and the demands of Key Stage 1.
- Is an inclusive practitioner with ambitious standards and high expectations for all pupils.
- Has exceptionally high expectations of themselves and of all the children.
- Has experience of being a key worker.
- Is well organised and highly motivated.
- Possesses excellent interpersonal and communication skills and enjoys working in a team.

In return, we offer:

- A supportive Headteacher and Governing Body
- A dedicated staff team
- Happy, enthusiastic children
- High parental engagement
- A vibrant and cohesive school
- An inclusive and supportive working environment
- Collaborative working with the Gosforth Schools' Trust

Archibald First School is committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to obtain an Enhanced Certificate of Disclosure from the DBS and be successful against a range of other recruitment checks.

Under normal circumstances, candidates are encouraged to visit the school by arrangement. To organise a visit, please contact Mrs Rachel Carr on 0191 2851957.

Application forms, person specification, job description and further information are available on the website www.archibaldfirstschool.org.uk.

Emailed applications should be sent to admin@archibald.newcastle.sch.uk. Candidates will be requested to sign in person all documentation if successfully short listed. Postal applications should be sent for the attention of Mrs. R. Turner by 3.15pm on Wednesday 16th June.

The planned process for recruitment is that following the initial shortlisting, candidates will be invited to deliver a group session within Key Stage 1, the week beginning Monday 21st June.

Successful candidates at this stage will then be invited to attend the interview day which will be Monday 28th June.

At this point, we would kindly request that candidates undertook a Lateral Flow Test prior to coming into school.

**Archibald First School
Archibald Street
Newcastle upon Tyne
NE3 1EB**

Number on role 300 plus 52 part time nursery.