



*Archibald First School*  
Archibald Street  
Gosforth  
Newcastle upon Tyne  
NE3 1EB

*Headteacher Mrs R Turner*

0191 285 1957  
[office@archibaldfirstschool.co.uk](mailto:office@archibaldfirstschool.co.uk)  
[www.archibaldfirstschool.co.uk](http://www.archibaldfirstschool.co.uk)

October 2023

Dear Parents and Carers,

To support our next topic, the children in Year 1 will be visiting Newcastle Castle on Monday 13th November to take part in workshop all about the Norman invasion and the impact on our local area.

We shall be leaving school promptly at 9am, travelling by metro, and returning to school for 3:15pm.

Children must wear school uniform. The children will be working both inside and outside, so sensible school footwear, and a waterproof coat will be needed.

All children in KS1 are entitled to universal infant free school meals (UIFSM). School will provide a packed lunch.

If you want to supply your own lunch, please email the school office by 25th October.

A voluntary contribution of £8.00 to cover the cost of the entrance ticket, workshop and metro journey is payable via Parent Pay by 1st November. There is no charge for children in receipt of Free School Meals (FSM which are different to the UIFSM). Please note that if insufficient funds are received, the trip may not go ahead.

As the visit is taking place during the school day a permission slip is not required. However, please ensure that your contact numbers, emergency contact details and child's medical information are up to date with the school office prior to this visit taking place.

Six parent volunteers are needed to help us with this visit. If you are free on this day, then please speak to a member of the Year 1 Team.

Yours sincerely

Mrs Sinclair and Mrs Mullick

*Having fun, learning together.*  
*Curious, caring, creative and courageous.*

