



Archibald First School
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Dear Parents/Carers

We are pleased to inform you that we are planning a visit to the Discovery Museum for Reception children

To support our topic of Our Wonderful World, the children will be visiting the museum on Tuesday 6th February to find out about transport and our local area. We will take part in a workshop, exploring transport artefacts from the past. Children will be at the museum all day. We shall be leaving school promptly at 9am and returning to school in time for pick up at 3:15pm, travelling by coach.

Children must wear school uniform, sensible school footwear and a waterproof coat.

We would like to take this opportunity to ask parent helpers to accompany us on the visit. We have limited places available on the coach so please let a member of Reception know as soon as possible if you would like to offer to help. We will then place all names into a hat and pull out the correct number to join us on the coach. If you are unsuccessful at being one of the helpers on the coach, please do not worry, we are happy for you to join us at the museum. If you do not have your own mode of transport, please speak to a member of staff who can put you in contact with a parent who has and would be happy to give you a lift. If you do plan to join us at the museum, please could you indicate to this to your child's class teacher as it will help with the organisation of the day.

Because children in Reception receive Universal Infant Free School Meals, your child will be provided with a school packed lunch on the day.

The cost of the trip is £11 per child, to be paid via ParentPay. In accordance with the 1988 Education Reform Act, we can only ask for a voluntary contribution to cover the cost of the trip, including workshop and transport. If it is not possible to fund the trip with voluntary contributions, then regrettably the trip cannot take place. If your child is eligible for free school meals because you are in receipt of benefits there is no cost for this trip.

As the visit is taking place during the school day a permission slip is not required. However, please ensure that your contact numbers, emergency contact details and child's medical information are up to date with the school office prior to this visit taking place.

Yours sincerely

Mrs Jones and Miss Lightfoot

Having fun, learning together.
Curious, caring, creative and courageous.

